Bachelor Of Professional **Studies** (**Policing**)

ED Exemption No. 410510

Bachelor Of Professional Studies (Civil Care & Security)

ED Exemption No. 410511

Intake 7

Faculty of Education, Health and Professional Studies, University of New England

School of Continuing Studies, The Chinese University of Hong Kong

The University of NEW ENGLAND



專業進修(執法及保安)學位課專業進修(警務)學位課程 ——

第七屆

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Bachelor Of Professional Studies (Policing) Bachelor Of Professional Studies (Civil Care & Security)

INTRODUCTION

These courses are designed to provide students with an understanding of the foundations and skills inherent in police / civil care & security management and concentrate upon contemporary management theories and practices.

The University of New England (UNE) is the award granting institution and is responsible for the academic quality assurance of the program.

The course will be conducted in Hong Kong, in co-operation with the School of Continuing Studies of The Chinese University of Hong Kong.

Academic leadership will be provided by:

UNE Programme Director:

Professor Victor Minichiello, Dean
Faculty of Education, Health and
Professional Studies,
University of New England

Course Co-ordinator:
Christine Stafford,
Chair: Board of Studies in Professional Studies,
Faculty of Education, Health and
Professional Studies,
University of New England

The Hong Kong Programme Director: Mr. John S. L. Ng, Government Security Officer, Security Bureau, Hong Kong SAR

Course Co-ordinator:

Dr. Suzannah Wong,

School of Continuing Studies

The Chinese University of Hong Kong

STRUCTURE

Units to be included in this program are listed below. Effectively, students have to gain passes in the following 24 units.

Introduction to Society and Culture
Citizenship Education
Professional Ethics in Contemporary Society
States of Disarray: The Social Effects of
Globalisation
Facilitating Cross-Cultural Communication
Learning Life-long Academic Skills

Organisations, People and Administration
Management of Change
Trends, Issues and Community
Resource Administration
Fundamentals of Staff Development
Leadership and Organisational
Effectiveness

Critical Success Factors in Civil Care and Security

Leadership in Civil Care and Security Planning for Civil Care and Security Support Issues in Civil Care and Security Reaction in Civil Care and Security Post-Reaction in Civil Care and Security Key Concepts in Public Health

New Units (tentatively to be offered)

Introduction to Peace Studies
The Philosophy and Practice of Nonviolence
Social Development, Environment and
Peace

Building Peace in Post Conflict Situations Peacemaking and Conflict Resolution

Students are requested to attend a learning skill course (course fee not included in the degree program tuition fee) and to get passed before enrolling in the 24 subjects listed above.

Course Delivery

The course is offered and is intended for students to undertake on a part-time basis. There will be sufficient units offered per trimester to enable students to progress at a reasonable rate.

For the purpose of enhancing overall quality and students' progress, a mixed mode delivery has been selected for this program.

Local classes are conducted to enable a regular face-to-face interaction either in the form of lectures, seminars, workshops and projects. Visiting academic staff will conduct intensive block teaching for a period of two days for each unit and a total of four days each trimester.

LANGUAGE OF INSTRUCTION

The language of instruction will be English. All course content, workbooks and textbooks will conform with the requirements and standards set by The University of New England.

DURATION OF THE COURSE

The program is designed to enable the completion of the award in 2 to 4 years on a part-time basis, depending on the level of advanced standing granted.

It is expected that Senior Inspectors or equivalent with more than eight years service who have completed a 3-month full-time Investigators Course or equivalent would be granted advanced standing for up to 50 per cent of the degree.

ADMISSION REQUIREMENTS

Participants will normally be practicing police officers or law enforcement and security professionals.

The SCS CUHK will offer a number of diploma modules with localized content. Students who complete these modules will be admitted to Bachelor of Professional Studies with advanced standing.

English language proficiency

All applicants must provide evidence of their proficiency in the English language. One of the

following will be accepted:

- An overall band score of at least 6 in the International English Language Testing System (IELTS) with a minimum of 5.5 in each sub-test. (This test is administered by the Australian Education Centre and by the British Council.) For enquiry, Australian Education Centre: 2827 6362 and British Council: 2519 9709.
- 2. A score of at least 550 in the Test of English as a Foreign Language (TOEFL). For enquiry, Hong Kong Examination Authority: 2328 0061.
- 3. A pass in English in the Hong Kong Certificate Examination (Syb. B).
- 4. Completion of a diploma at a College or University where the language of instruction was English.
- Holders of the diploma programs in Disciplinary Forces offered by SCS, CUHK.
- 6. Other examinations or tests will be assessed on their merits.

TUITION FEE

The tuition fee will be A\$1250 per unit. Students are required to pay by 8 installments. In the 1st installment, they have to pay the fee for 3 modules; while the remaining charges will be paid in the 2nd to 8th installments respectively. Tuition fee is to be paid before the course commences. Tuition fees must be paid in full in **Australian dollars**. Please note that tuition fees include all lectures and assessment but do not include textbooks for each subject. *All fees paid are neither refundable nor transferable*.

Note: The course will not commence unless there are sufficient enrolments.

ACADEMIC STAFF

Qualified and experienced lecturers will be provided from The University of New England.

Local tutorials/lectures will be conducted by experienced SCS Instructors or instructors from other tertiary institutes or the Hong Kong Disciplinary Force / Security industry.

CLOSING DATE FOR APPLICATIONS

1 March, 2003

DATE OF COMMENCE-M ENT

May 2003

APPLICATION PROCEDURE

Applicants must complete **two sets** of the application form and attach the following documents:

- Two Sets of Statutory Declared copy / Certified copy of:
 - A. Highest educational certificate, e.g. Hong Kong Certificate Examination, Hong Kong Advanced Level Examination, Hong Kong Higher Level Examination, GCE Examination, etc.
 - B. Proof of English language proficiency, e.g. HKCEE English Language (Syb. B), IELTS, TOEFL.
 - C. Supporting Documents for working experience, previous studies and training
 - D. Hong Kong Identity Card or relevant Identification Document.
- An application fee of HK\$250 by crossed cheque or bank draft made payable to "The Chinese University of Hong Kong". Application fees are not refundable.

Note: Those who apply for advanced standing should state this in their application form and support this by relevant documentation.

Applicants of Senior Inspector rank or above should provide a summary of their training courses (with an estimation of hours if applicable) supported by a portfolio of evidence so that an assessment can be made.

Send the <u>two sets</u> of completed application forms and supporting documentation to:

Bachelor of Professional Studies (Policing) / (Civil Care & Security) University of New England c/o School of Continuing Studies, CUHK Inter-University, The Chinese University of Hong Kong Shatin, Hong Kong.

Enquiries:

Tel: 2209 0214 / 2209 0218

Web Site: http://www.scs.cuhk.edu.hk/dfps

E-Mail: dfps@scs.cuhk.edu.hk

*NOTE:

Your application will not be processed unless Statutory Declared / Certified copies of the required certificates are handed in together with application form. You may photocopies of your Certificates certified by the issuing authority, or you may make a Statutory Declaration in a District Office. For Statutory Declaration, you should bring with photocopies of the certificates to the District Offices to have them declared true. Declaration service is free of charge. Please approach the District Office near your home to arrange a time for Statutory Declaration. All documents must be in English, or accompanied with an English translation.

Notes: Personal Data Collection Statement

The personal data provided on the application form will be used by the School of Continuing Studies for purposes relating to the processing of your enrolment.

^{*} The SCS reserves the right to alter the content, venue, commencing date & tuition fees due to unforeseen circumstances.

APPLICATION FORM (Please fill in BLOCK LETTERS)

Bachelor of Professional Studies (Policing) or (Civil Care & Security)

| | OFFICIAL USE ONLY REF. NO.: |
|--|-----------------------------|
| Name in English (Surname First) | |
| Name in Chinese HKID/Passport No. | () |
| Title Mr. □ Miss □ Ms. □ Mrs. □ Date of Birth | |
| Correspondence Addr ess | Month Year |
| Residential District: Hong Kong Island | Kowloon N.T. Islands |
| Tel. (Office) (Home) | |
| Portable Phone/Pager Fax. No. | |
| Nationality E-mail Address | |
| Occupation | |
| Professional ☐ Commercial ☐ Technical ☐ Education ☐ Social Work ☐ Clerical ☐ | ☐ Students ☐ Others ☐ |
| Standard of Education | |
| Secondary Post-Secondary University Graduate School Others | |
| Employer's Name And Address | |
| | |
| Current Position and Duties | |
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| | |

ISSUING AUTHORITY

□ CUHK SCS Staff

☐ Brochure

☐ Work Colleague

 $\hfill\square$ Other — please specify

ACADEMIC QUALIFICATIONS

DATE ISSUES

| (Note: Please attach S | Statutory Declared / Ce | ertified photocopies of the | e academic qualifications and | results you have listed above.) |
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| they should also provid | de a summary of their r | management/administrati | | of Senior Inspector rank or above, on of hours if applicable) supported sufficient space. |
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| Other evidence | | | | |
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| | | | f your Certificate / Diploma ar | nd results.) details to support your exemption claim) |
| NO L | YES (On acce | ptance into the course, you v | viii be required to provide subject (| details to support your exemption dailing |
| | • | • | , | The University of New England and ner institutions I have attended. |
| • | • | • | University of Hong Kong rese basis of incorrect or incomple | erve the right at any stage to vary or ete information. |
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| | | | | |
| Signature | | | Date | |
| | ertified copies of all nec kept a copy for yourseli | | e you answered ALL question | ns? Have you signed and dated the |
| | provided on this form | | School of Continuing Stud | lies for purposes relating to the |
| To assist with our mar | ket research please spe | ecify how you learnt abou | t the degree: | |

□ Newspaper Advertisement

APPLICATION FORM (Please fill in BLOCK LETTERS)

Bachelor of Professional Studies (Policing) or (Civil Care & Security)

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| Professional ☐ Commercial ☐ Technical ☐ Education ☐ Social Work ☐ Clerical ☐ Students ☐ Others ☐ Standard of Education | | | | | | | |
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| Employer's Name And Address | | | | | | | |
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ISSUING AUTHORITY

ACADEMIC QUALIFICATIONS

DATE ISSUES

| (Note: Please attach S | Statutory Declared / Certified | photocopies of the academic qualifications and r | esults you have listed above.) |
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| they should also provid | de a summary of their manage | t) List details of your experience. For applicants of ement/administration learning (with an estimation be made. Attach a separate sheet if there is insu | of hours if applicable) supported |
| EMPLOYER | ADDRESS | DATES / DURATION | POSITION |
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| English Language Pro List evidence of your E | | ttach Statutory Declared / Certified copy. | |
| TEST | | DATE | GRADE / SCORE |
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| Other evidence | | | |
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| Need to apply for exe | · ` ` | ch Certified copy of your Certificate / Diploma and | , |
| NO | YES (On acceptance in | nto the course, you will be required to provide subject de | etails to support your exemption claim) |
| | | s true and complete in every detail. I authorise Tier information about me from educational and othe | |
| · | 0 | and The Chinese University of Hong Kong reser | |
| | | ment made on the basis of incorrect or incomplete | |
| | | | |
| | | | |
| Signature | | Date | |
| | rtified copies of all necessary kept a copy for yourself? | documents? Have you answered ALL questions | s? Have you signed and dated the |
| | provided on this form will k nrolment to our course and p | be used by the School of Continuing Studio programs. | es for purposes relating to the |

☐ Newspaper Advertisement

To assist with our market research please specify how you learnt about the degree:

 $\ \square$ Other — please specify

☐ Work Colleague

☐ CUHK SCS Staff

☐ Brochure

| Course Code | Course Name | | | |
|---------------------------------------|---|--|--|--|
| PDAS 301 | Organisations, People and Administration | | | |
| PDAS 302 | Management of Change | | | |
| PDAS 311 | Trends, Issues and Community | | | |
| PDAS 312 | Resource Administration | | | |
| PDAS 313 | Fundamentals of Staff Development | | | |
| PDAS 314 | Leadership and Organisational Effectiveness | | | |
| PDPS 171 | Introduction to Society and Culture | | | |
| PDPS 277 | Citizenship Education | | | |
| PDPS 333 | Professional Ethics in Contemporary Society | | | |
| PDPS 373 | States of Disarray: The Social Effects of Globalisation | | | |
| PDPS 304 | Facilitating Cross-Cultural Communication | | | |
| PDPS 100 | Learning Life-long Academic Skills | | | |
| PDPS 179 | Critical Success Factors in Civil Care and Security | | | |
| PDPS 180 | Leadership in Civil Care and Security | | | |
| PDPS 276 | Planning for Civil Care and Security | | | |
| PDPS 277 | Support Issues in Civil Care and Security | | | |
| PDPS 352 | Reaction in Civil Care and Security | | | |
| PDPS 353 | Post-Reaction in Civil Care and Security | | | |
| HSHM 406 | Key Concepts in Public Health | | | |
| New Units (tentatively to be offered) | | | | |
| PDPS 200 | Introduction to Peace Studies | | | |
| PDPS 301 | The Philosophy and Practice of Nonviolence | | | |
| PDPS 302 | Social Development, Environment and Peace | | | |
| PDPS 351 | Building Peace in Post Conflict Situations | | | |
| PDPS 429 | Peacemaking and Conflict Resolution | | | |

BACHELOR OF PROFESSIONAL STUDIES (POLICING) AND (CIVIL CARE & SECURITY) ENTRY/PROGRESSION PATHWAYS

| Direct Entry | 16% advanced standing | 33% advanced standing | 41% advanced standing | 46% advanced standing | 50% advanced standing | 58% advanced standing | 62% advanced standing | 66% advanced standing |
|---|--|---|--|---|---|---|---|--|
| Contextual Studi es PDPS 171 PDPS 277 PDPS 333 PDPS 373 PDPS 304 PDPS 304 PDPS100 Admin Leadershi p PDAS 301 PDAS 302 PDAS 311 PDAS 312 PDAS 312 PDAS 314 Ci vil Care & Securi ty PDPS 179 PDPS 179 PDPS 180 PDPS 276 PDPS 277 PDPS 352 PDPS 353 HSHM 406 New Uni ts (tentatively to | Contextual Studi es PDPS 171 PDPS 277 PDPS 333 PDPS 373 PDPS 304 PDPS 100 Admi n Leadershi p PDAS 301 PDAS 301 PDAS 311 PDAS 312 PDAS 313 PDAS 314 Ci vil Care & Securi ty PDPS 179 PDPS 179 PDPS 180 PDPS 276 PDPS 277 PDPS 352 PDPS 353 New Uni ts (tentati vely to be offered) | Contextual Studi es PDPS 171 PDPS 277 PDPS 333 PDPS 373 PDPS 304 PDPS 100 Admi n Leadershi p PDAS 301 PDAS 302 PDAS 313 PDAS 314 Civil Care & Securi ty PDPS 179 PDPS 180 PDPS 276 PDPS 277 PDPS 352 PDPS 353 | Contextual Studi es PDPS 171 PDPS 277 PDPS 333 PDPS 304 PDPS 100 Admi n Leadershi p PDAS 301 PDAS 302 PDAS 314 Ci vil Care & Securi ty PDPS 179 PDPS 180 PDPS 276 PDPS 277 PDPS 352 PDPS 353 | Contextual Studi es PDPS 171 PDPS 277 PDPS 333 PDPS 304 PDPS 100 Admi n Leadershi p PDAS 302 PDAS 314 Ci vil Care & Securi ty PDPS 179 PDPS 180 PDPS 276 PDPS 277 PDPS 352 PDPS 353 | Contextual Studi es PDPS 171 PDPS 333 PDPS 304 PDPS 100 Admin Leadershi p PDAS 302 PDAS 314 Ci vil Care & Securi ty PDPS 179 PDPS 180 PDPS 276 PDPS 277 PDPS 352 PDPS 353 | Contextual Studi es PDPS 171 PDPS 304 PDPS 100 Admin Leadership PDAS 314 Ci vil Care & Security PDPS 179 PDPS 180 PDPS 276 PDPS 277 PDPS 352 PDPS 353 | Contextual Studi es PDPS 171 PDPS 304 PDPS 100 Civil Care & Security PDPS 179 PDPS 180 PDPS 276 PDPS 277 PDPS 352 PDPS 353 | Contextual Studi es PDPS 100 Admi n Leadershi p PDAS 314 Ci vil Care & Securi ty PDPS 179 PDPS 180 PDPS 276 PDPS 277 PDPS 352 PDPS 353 |
| be offered) Peace Studies PDPS 200 PDPS 301 PDPS 302 PDPS 351 PDPS 429 | Peace Studies • PDPS 200 • PDPS 301 | | | | | | | The University of NEW ENGLAND |

Recognition of Prior Learning

| Years Of | 169/ (94on) | 220/ (49an) | 419/ (G0on) | 160/ (66on) | 500/ (79on) | 5 9 0/ (9 4on) | 690/ (00on) | 669/ (06on) |
|----------------------------|---|---|--|---|--|--|---|--|
| Service | 16% (24cp) | 33% (48ср) | 41% (60cp) | 46% (66cp) | 50% (72cp) | 58% (84cp) | 62% (90cp) | 66% (96ср) |
| MORE THAN 8 YEARS | | Holding one of the following (five unit) CUHK Certificates: Cert in Disciplinary Forces / Security Operations OR Professional Cert in Disciplinary Forces Administration OR Cert in Information Technology for Disciplinary Forces OR Cert in Operational Communication for Disciplinary Forces | | | Holding the (nine unit) CUHK Diploma in Police Studies OR Holding the (ten unit) CUHK Professional Diploma in Disciplinary Forces Administration – Human Resources OR Holding the (nine unit) CUHK Diploma in Penology | Holding the (twelve unit) CUHK Diploma in Policing / Security Technology OR Holding the (twelve unit) CUHK Diploma in Law Enforcement / Security Technology OR Holding the (thirteen unit) CUHK Diploma in Operations and Computer Studies for Disciplinary Forces | Holding the (thirteen unit) CUHK Diploma in Operational Communication and Information Technology for Disciplinary Forces OR Holding the (thirteen unit) CUHK Diploma in Administration and Information Technology for Disciplinary Forces | Holding a relevant university degree OR Holding the (twenty unit) CUHK Advanced Diploma in Security Studies |
| LESS THAN 8 YEARS | Passing the initial Disciplinary Forces Training OR Holding one of the following (five unit) CUHK Certificates: Cert in Disciplinary Forces / Security Operations OR Professional Cert in Disciplinary Forces Administration OR Cert in Information Technology for Disciplinary Forces OR Cert in Operational Communication for Disciplinary Forces | Holding the (nine unit) CUHK Diploma in Police Studies OR Holding the (ten unit) CUHK Professional Diploma in Disciplinary Forces Administration – Human Resources OR Holding the (nine unit) CUHK Diploma in Penology | Holding the (twelve unit) CUHK Diploma in Policing / Security Technology OR Holding the (twelve unit) CUHK Diploma in Law Enforcement / Security Technology OR Holding the (thirteen unit) CUHK Diploma in Operations and Computer Studies for Disciplinary Forces | Holding the (thirteen unit) CUHK Diploma in Operational Communication and Information Technology for Disciplinary Forces OR Holding the (thirteen unit) CUHK Diploma in Administration and Information Technology for Disciplinary Forces | | | | |